

BEST System Archives:

December 2007:

12/20/2007	BEST Update Phone service has been restored to BEST. You may continue directing your inquiries by e-mail or phone.
	BEST The BEST Shared Services Center is experiencing technical difficulties with the phone system. Please e-mail any questions or concerns to best@ncosc.net . Please watch this page for updates.
12/17/2007	System Availability The BEACON system will available to Time Keepers starting December 17. It will be available to all Wave 1 users on January 02, 2008.

January 2008:

01/29/2008	System Availability The ESS/MSS Portal will be unavailable each Sunday between 2:00pm and 5:00pm for maintenance.
01/14/2008	BEST Update Phone and email service has been restored to the BEST Shared Services Center.
	BEST The BEST Shared Services Center is experiencing networking issues affecting incoming phone calls and e-mail. Updates concerning the restoration of normal operation or alternate procedures will be posted when available.

February 2008:

02/27/2008	8:00am	System Availability To complete group 2 agency cutover activities, the SAP portal will be unavailable on weekends from 7:00 p.m. Friday to 6:00 a.m. Monday for the following dates. Please be sure you are logged off at that time. <ul style="list-style-type: none">● February 29 - March 3● March 7 - March 10● March 14 - March 17● March 20 - March 24 (Thursday 7pm to Monday 6am)● March 28 - March 31
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March 2008:

No Updates

April 2008:

04/10/2008	10:15am	<p>System Availability The BEACON Portal will be unavailable this weekend from 7am Saturday until 6pm Sunday due to conversion and maintenance activity.</p>
04/14/2008	3:15pm	<p>Group 2 Quota (Leave) Balances Update: Conversion of Quota Balances for Group 2 Employees is still underway. The BEACON team is actively working to complete this activity as quickly as possible. Check here for updates regarding the status of this issue.</p>
	9:15am	<p>Quota (leave) balance conversion: The conversion loading of balances for the Wave 2 agencies began over the weekend - April 12 and 13. The conversion process has not been completed yet, we are still working on getting the data loaded into the system. If you are reviewing your balances, and you are a Wave 2 agency, your balances will not be correct until the conversion has been completed. Please continue to check this site for updates, we will post information as it is available.</p> <p>Wave 2 Agencies:</p> <ul style="list-style-type: none"> ● Administrative Office of the Courts ● Board of Cosmetic Arts ● Dept. of Agriculture ● Dept. of Commerce ● Dept. of Correction ● Dept. of Crime Control and Public Safety ● Dept. of Cultural Resources ● Dept. of Environment and Natural Resources ● Dept. of Health & Human Services ● Dept. of Insurance ● Dept. of Justice ● Dept. of Juvenile Justice and Delinquency Prevention ● Dept. of Labor ● Dept. of Public Instruction ● Dept. of Secretary of State ● Dept. of Treasurer ● Employment Security Commission ● NC Education Lottery Commission ● NC Community College System ● NC School of Science and Math ● Office of Administrative Hearings ● Office of State Auditor ● State Health Plan ● Wildlife Resources Commission
04/14/2008	3:15pm	<p>System Availability Notice: The BEACON system will be unavailable on Monday (4/14/08) from 7:00 pm until 6:00 am and from 8:00 pm till 5:00 am the rest of this week (4/15/08 – 4/18/08) for group 2 quota balance updates and start-up processing. Please be sure you are logged off at that time.</p>
04/15/2008	8:30am	<p>Group 2 Quota (Leave) Balances Update: Quota balances have been loaded for most employees in the Wave 2 agencies. There are a few employees that leave has not been loaded for yet. The BEACON Time team is working with those agencies to obtain the correct information and load it into the system. For all Wave 2 employees for which the quota balances have been loaded, leave taken beginning with April 1 may now be entered. Please remember, that your time worked or taken off must be entered and released by you, approved by your supervisor, and the time evaluations run in BEACON for any changes or updates that you enter to be reflected in ESS.</p>
04/17/2008	11:00am	<p>HR-Time/Leave News: See the HR Communications page for new information on the following topics:</p> <ul style="list-style-type: none"> ● March Time Entries ● Review Quota Balances for Accuracy ● Non-Leave Administrator Quota Corrections ● Leave Administrator Quota Corrections ● Community Service Leave Balances
	8:00am	<p>New Manager Self-Service Reports New reports were recently added to the Manager Self-Service portion of the BEACON portal. These reports act as a supplement to MSS Time Approval by allowing managers to, among other things, monitor all working times entered into ESS by direct reports, reconcile previously approved times and identify time that has been saved, but not yet submitted for approval. For more information on these reports and how to use them, visit the BEACON Help site at http://help.mybeacon.nc.gov/beaconhelp/MSS%20User.html.</p>
04/18/2008	1:00pm	<p>System Availability Notice: The BEACON portal will be unavailable beginning 7 p.m. Friday, April 18, through Monday, April 21, at 6 a.m.</p>

04/23/2008	8:00am	BI: Due to system issues, the BI daily load has been suspended. The normal schedule will be resumed tomorrow.
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May 2008:

05/02/2008	2:20pm	DOT Payroll Update: BEACON has run an additional payroll and is coordinating distribution of checks through DOT.
	10:30am	DOT Payroll: Due to a technical glitch, some DOT employees have been shorted in the pay they received today. The Office of the State Controller is working to identify the source of the problem and will run an additional payroll today to make sure that all employees receive their full pay.
05/07/2008	2:15pm	BEST Contact Information Update: Phone service has been restored to BEST.
	1:10pm	BEST Contact Information: The BEST Shared Services Center is experiencing technical difficulties with the phone system. While the problem is being worked on, we can not accurately estimate when normal service will be restored. If you need to contact a BEST representative, please email BEST@ncosc.net. Please include your employee ID in your email. Updates on this situation will be posted on this page when available.
05/09/2008	8:55am	BI: Due to system problems, the BI Daily Load has been suspended today. Loads will resume Monday morning, 5/12. The last successful load occurred on 5/8/2008.
05/13/2008	11:00am	BEST Contact Information: The BEST Shared Services Center is experiencing technical difficulties with the phone system. Callers may have their call answered but are unable to hear the BEST representative. If you experience this, please hang up and try your call again or email BEST@ncosc.net. Please include your employee ID in your email.
05/14/2008	9:14am	ERoom: Users may receive a security certificate error. Click the "Continue to this website (not recommended)" option to proceed to the ERoom.
05/16/2008	2:00pm	BEST Contact Information Update: BEST is still experiencing technical difficulties with the phone system. When your call is answered, if you are unable to hear the representative on the other end of the line; or if it appears that the representative is unable to hear you, please hang up and either try your call again or email BEST@ncosc.net. Payroll News: Please see the Payroll Communications page for updates on May payroll and Pay Statement Information.
05/21/2008	7:30am	Upcoming BEACON Portal Access: To ensure accurate payroll processing for the upcoming May 30 pay date, as a reminder, the BEACON portal will be unavailable on: <ul style="list-style-type: none"> ● Wednesday and Thursday (May 21 and May 22) from 12 p.m. to 1 p.m. and 4 p.m. to 5 p.m. ● Friday (May 23) from 12 p.m. to 1 p.m. and 5 p.m. to 12 a.m. ● Tuesday (May 27) from 6 a.m. to 1 p.m.
05/21/2008	8:55am	BI: The BI Daily Load for today (5/21) has been suspended. BI loads should resume on Saturday (5/24). The last successful load occurred on 5/20.

June 2008:

06/02/2008	11:00am	<p>BEST Contact Information Update: BEST is still experiencing intermittent technical difficulties with the phone system.</p> <ul style="list-style-type: none"> ● When your call is answered, if you are unable to hear the representative on the other end of the line; or if it appears that the representative is unable to hear you, please hang up and either try your call again or email BEST@ncosc.net. ● The toll free 866 BEST number is not currently working, please use the 919-707-0707 number or email BEST@ncosc.net.
06/05/2008	7:25am	<p>BI: The BI Daily Load for today (June 5) was not completed. The last successful load occurred on June 4.</p>
06/09/2008	7:25am	<p>BI: The BI Daily Load for today (June 9) was not completed. The last successful load occurred on June 5.</p>
06/09/2008	9:00am	<p>BEST FAX Issues: Due to issues brought about by the high temperatures over the weekend, faxes sent to the BEST Shared Services Center using the 919-855-6861 number between 5 p.m. on Friday and 11 p.m. on Sunday were not received. We apologize for any inconvenience and ask that you resend any faxes that may have been submitted between those hours.</p>
06/13/2008	10:30am	<p>BI: The BI Daily Load for today (June 13) was not completed. Because of this the PA Headcount and Actions data were not refreshed today. All other data is current.</p>
06/18/2008	1:10pm	<p>BEST Contact Information Update: BEST is still experiencing intermittent technical difficulties with the phone system.</p> <ul style="list-style-type: none"> ● When your call is answered, if you are unable to hear the representative on the other end of the line; or if it appears that the representative is unable to hear you, please hang up and either try your call again or email BEST@ncosc.net.
06/23/2008	9:30am	<p>BEACON Portal Access: The portal will be unavailable beginning today, June 23, at 4 p.m. through 7 a.m. tomorrow. Additionally, the portal is scheduled to be unavailable from 12 to 1 p.m. and 4 to 5 p.m. tomorrow. However, there may be cause to take the portal down for additional times on Tuesday to finalize biweekly payroll. There also will likely be limited access to the portal on Wednesday, June 25, as well, but we will keep you updated.</p>
06/24/2008	6:00pm	<p>BI: BI data will not be refreshed tonight. Normal BI loads will resume once payroll processing is complete.</p>
06/25/2008	9:50am	<p>BEACON Portal Access: The portal will be unavailable beginning today, June 25, at 12 p.m. through 7 a.m. tomorrow at the latest to complete monthly payroll transactions. Please watch this page for updates regarding availability.</p>
06/25/2008	6:00pm	<p>BEACON Portal Access Update: The portal is now available in accordance with its normal schedule.</p>
06/27/2008	10:05am	<p>Payroll/CMCS Change in Accrued Vacation Transactions: The Payroll Interface from BEACON mistakenly posted some Change in Accrued Vacation transactions. This also increased the payroll requisition in CMCS. OSC will reverse these transactions. Negative requisitions will be created in CMCS as well as the corresponding NCAS journal entries. Corrections by the agency should not be made.</p>

July 2008:

07/02/2008	8:30am	BI: The BI Daily load for today (7/02) was not completed. BI data was last updated on 7/01 with data from 6/30.
07/03/2008	8:00am	BI: The BI Daily load for today (7/03) was not completed. Normal load schedule will resume after 07/07. BI data was last updated on 7/01 with data from 6/30.
07/16/2008	10:50am	BI Update: BI reporting is now available.
	9:15am	BI: Users are currently unable to print BI reports.
07/17/2008	1:20pm	Payroll Accruals: The BEACON payroll accruals to NCAS did not post last night as originally scheduled. They will post tonight, 7/17/2008. Please call the BEST shared services 707-0707 if you have any problems or questions with these postings.
07/21/2008	10:00am	Issue with Vacation Leave Accruals: BEST Shared Services is aware of the issue with employee vacation leave accruals (a change was made that reverted accruals to the lowest accrual value). Because of this, state employees with more than two years of service will notice that their vacation balances on their quota overview page in Employee Self Service will not display the correct balances. The issue should be resolved tomorrow morning.
07/22/2008	8:00am	BI: The BI Daily load for today (7/22) was not completed. The data in BI is current as of 7/20.
07/22/2008	8:00am	Issue with Vacation Leave Accruals: Time evaluation for monthly employees was not run last night, so their quotas have not been corrected yet. Because of this, state employees who are paid monthly and who have more than two years of service will notice that their vacation balances in ESS are not correct. The issue should be resolved tomorrow (July 23) morning.
07/23/2008	8:30am	Issue with Vacation Leave Accruals: The issue concerning Vacation Leave Accruals has been resolved. At this point employees should see their correct vacation balance in ESS.
07/30/2008	9:00am	2008 Legislative Increase: The 2008 General Assembly ratified HB 2436, which provides an across-the-board salary increase, effective July 1, 2008, for permanent full-time employees who are subject to the State Personnel Act. The salaries in effect June 30, 2008, for all full-time employees shall be increased by 2.75% or \$1,100, whichever is greater. Review the new annual salary schedule. The increase does not apply to employees separated from state service prior to July 1, 2008 or to employees hired effective July 1, 2008 or later. Also, the LI will not be included in July pay deposits. State employees will notice the LI in their August pay, which will also include the LI for July.

August 2008:

08/01/2008	9:30am	BI: The monthly BI load failed this morning. The result of this is that headcount, staffing assignments and cost distribution reports cannot be run for the month of July. Our daily process completed successfully so these reports can be run for August. Action data was loaded and can be accessed for all months. The BI team is working to have the July data loaded as soon as they can.
08/04/2008	1:25pm	BEACON Portal Access Update: Normal operation has resumed.
	11:20am	BEACON Portal Access Update: We expect the portal to be unavailable until approximately 1:00pm. Please watch this page for further updates.
	10:25am	BEACON Portal Access: The portal will be unavailable for approximately an hour.
08/06/2008	8:00am	BI: The BI Daily load for today (8/6) was not completed. The data in BI is current as of 8/4.
08/07/2008	8:00am	BI: The BI Daily load for today (8/7) was not completed. The data in BI is current as of 8/4.
08/08/2008	8:00am	BI: The BI Daily load for today (8/8) was not completed. The data in BI is current as of 8/4.
08/15/2008	1:16pm	Letter from State Controller Robert L. Powell
08/18/2008	5:00pm	Time Evaluation: Monthly time evaluation will not run tonight in order to process bi-weekly payroll.
08/20/2008	4:30pm	BEACON Portal Access: BEACON will be unavailable during tonight's regularly scheduled maintenance period from 8pm - 9pm.
08/22/2008	10:40am	BEACON Portal Access: BEACON will be unavailable Sunday, August 24, from 5:00am - 12:00pm for maintenance.
08/26/2008	3:00pm	BEACON Portal Access Update: The portal is now available.
	12:00pm	BEACON Portal Access Update: The portal is still unavailable. Please watch this page for updates.
	8:00am	BEACON Portal Access: Due to extended processing times required for processing the retroactive Time Evaluation and Legislative Increase, the Portal will be unavailable until 12:00pm today. We apologize for any inconvenience this may cause.
08/27/2008	5:10pm	BEACON Portal Access Update: The SAP GUI is now available.
	5:00pm	BEACON Portal Access: The SAP GUI is being restarted and should be available in 15 minutes due to poor system performance.
08/28/2008	12:40pm	BEACON Portal Access Update: The SAP GUI is now available.
	12:25pm	BEACON Portal Access: The SAP GUI is being restarted due to poor system performance and should be available again in 15 minutes.

September 2008:

09/02/2008	11:00am	BEACON Portal Access Update: The portal is now available.
	10:00am	BEACON Portal Access: The BEACON portal is being restarted due to poor system performance and should be available around 11:00 am.
Notice for 09/07/2008	11:00am	BEACON Portal Access Update: The portal is now available.
	4:00am	BEACON Portal Access: The BEACON portal and the production system will be down for network maintenance from 4 a.m. to 1 p.m. on Sunday, Sept. 7. The regular 2 to 5 p.m. Sunday maintenance window will be suspended this weekend.
09/12/2008	10:45am	BI: The BI Daily Load did not complete today (9/12). Due to system issues, we will resume normal loads on Monday (9/15). The last successful load occurred on Thursday (9/11).
09/15/2008	9:00am	BI: The BI cost distribution load failed last night (impacting position, budgeting and vacancy reports). The problem has been identified and the team is working on a solution. It is anticipated that all data will be refreshed by 11 a.m.
09/17/2008	9:30am	BI: The BI daily load did not complete today (9/17). The data in BI is current as of Sept. 15.
09/19/2008	7:30am	OM Workflow Screens for New Positions and Reallocations: Effective September 19, 2008 OM Workflow screens for new positions and reallocations will change. These changes are being made to capture SOC code information, short position working title, and long position working title. Please see the OM WF BPP's for detailed instructions. In an effort to capture SOC code information for those positions reallocated since go-live, agencies will receive a spreadsheet from the BEACON Functional Team to complete with appropriate SOC codes for banded positions (graded positions will be corrected automatically). Instructions for completing this information will be included.
09/24/2008	5:00pm	Payroll Results: The payroll results have been corrected.
	8:45am	Payroll Results: Any payroll changes that were made after 4 p.m. yesterday (Sept. 23) may not be reflected in this morning's payroll results due to a payroll processing error. This prevented approximately 4,300 employees from being processed. We anticipate that it will be corrected by the noon payroll run.
09/24/2008	3:19pm	BI Report Service Pack: The BI reporting system is expected to be down from 6pm, Friday, Sept. 26 until 7am, Monday, Sept. 29 to apply Service Packs.
09/25/2008	8:30am	BI Load Failure: The BI Load did not complete this morning -- data is current as of 9/23. The normal load schedule will resume on Friday (Sept. 26).
09/29/2008	7:00am	BEACON Portal Access Update: The portal is now available.
	6:00pm on Sept. 26	BEACON Portal Access: The BEACON portal and the production system will be down for network maintenance from 6 pm on Sept. 26 to 6 am on Monday, Sept. 29.
09/29/2008	8:30am	BI Changes: The recent upgrades (installation of service pack 18) made by the BEACON team have impacted the BI reports. Please review the BI documentation update when running reports.
09/30/2008	8:00am	BI Load Failure: The BI data load did not complete this morning. The BI data is current as of Sept 26.
09/30/2008	3:35pm	BEACON Portal Access: The BEACON portal is currently down and will be restarted as soon as possible.
09/30/2008	4:15pm	BEACON Portal Access Update: The portal is now available.

October 2008:

10/08/2008	11:40am	Security Role Issue: It is a known issue that some users have lost all or part of their system access. The Security Team is aware of the problem and is working to restore system access for all users. The Security Team expects to have all users restored by tomorrow.
10/09/2008	9:15am	Security Roles: Security access has been restored for all users.
10/10/2008	10:40am	Security Roles: Some HR/Payroll/Time Administrators may experience a loss of some of their access. This is a known issue and work is being done to resolve this as soon as possible. A notice will be posted when this has been resolved.
10/14/2008	8:30am	BI Load Failure: The BI data load did not complete this morning. The BI data is current as of Oct. 12.
10/20/2008	8:00am	New SAP Workflow Reports: There are two new workflow reports available in the core SAP system, one for Personnel Actions and one for Position Actions . Note: these are not BI reports. Details regarding how to run these reports can be found in the Workflow Report Job Aid on the BEACON Training site.
10/20/2008	8:30am	Legislative Increase Report Changes: The OSC team recently changed the legislative increase report to remove updated versions. The updated versions caused confusion for a number of users, as it was difficult and time consuming to produce and it was not easy to identify new version changes. The updated version option will remain available for viewing through Oct. 31, at which time the choice for original or updated will be removed from the variable entry screens. What will remain is the original 2008 legislative increase report. To better serve BEACON system users and in anticipation of a legislative increase next year, the OSC team will be developing different versions of the LI report specific to the needs of human resources and budget personnel.
10/21/2008	9:15am	Time Evaluation: Time evaluation did not run last night due to a scheduling issue. The issue has been fixed and time evaluation will run tonight as scheduled.
10/22/2008	11:40am	HR Master Data Maintainer Access to Some Employee Records: Some HR Master Data Maintainer roles have restricted access to some system infotypes. We are running a program to correct this issue and anticipate that it will be resolved later this afternoon.
10/22/2008	1:20pm	HR Master Data Maintainer Access to Some Employee Records: This issue has been resolved. Please log out of the system, then back in if you notice this issue again. If that does not correct it, then log a ticket with BEST.
10/22/2008	2:00pm	Employee Quota Balances Are Now Available Through MSS: The OSC BEACON team recently added a Quota Balances Overview function to Manager Self Service . This functionality allows managers to view the quota balances for each of their employees. To access, managers should log into the BEACON portal and choose the My Staff (MSS) tab, then on the left-hand navigation area, choose My Team and then choose Reporting . Under Reporting , managers will see access to the Quota Balances Overview function. Once the Quota Balances Overview area is accessed, managers will see a list of their direct reports on the left-hand side of the screen. To view a specific employee's quotas, the manager should choose that employee's name. Once this is done, that employee's quota information will appear in a box on the right-hand side of the screen.
10/23/2008	7:30am	BEACON Update from State Controller David McCoy: Review the BEACON HR/Payroll update from State Controller David McCoy that was recently sent to agency chief executive officers, chief deputies, human resources directors and payroll officers.
10/24/2008	10:45am	Updated December 2008 Payroll Calendar: The December 2008 Payroll dates have been released. Updated calendars are available on the BEST Support page.
10/27/2008	8:30am	BI Load Failure: The BI data load did not complete this morning. The BI data is current as of Oct. 24.
10/27/2008	10:00am	Connectivity Issues: We are experiencing connectivity issues that are resulting in some users being kicked out of the system. Users performing the New Hire action or batch processing are especially at risk of losing connectivity. We are working on this issue and will update this page when more information is available.
10/27/2008	12:45pm	Connectivity Issues Update: The system has resumed normal operation.
10/27/2008	11:35am	Payroll Correction Run Delay: Due to the system downtime from 12:00pm-1:00pm this afternoon, the normal payroll correction run will be delayed and payroll will be locked from approximately 1:00pm-2:00pm.
10/27/2008	11:20am	Connectivity Issues Update: The system will be unavailable from 12:00pm to approximately 1:00pm today while the servers are being restarted to correct the connectivity issues.
10/28/2008	8:30am	BI Load Failure: The BI Load did not complete last night. The data in BI is current as of 10/23.
10/29/2008	11:00am	Payroll Posting/Requisitions: Payroll postings to NCAS for the 10/31/2008 payroll were posted last night to NCAS. Postings went to SBM with a 10/29/2008 and will post tonight correctly. The CMCS requisitions were not posted but will post tonight and will be in CMCS tomorrow morning for the agency to submit.

November 2008:

11/03/2008	8:30am	<p>Update Regarding Employee Salary Comparison Reports: To assist agencies in providing required information to the Office of State Personnel, age is now available on B0088-2 reports. Access instructions to add the age field by turning on hidden key figures.</p>
11/04/2008	3:45pm	<p>BI Cost Distribution Data Load for the October Month End: The October month end load of cost distribution had an error and as a result may be showing inconsistent data. The BI team will be re-loading the October month end cost distribution data tonight and it will be corrected and available for reporting tomorrow morning, Nov. 5. Any reports that have been run using cost distribution between Nov. 1 and Nov. 4 will need to be re-run. This issue only affected the October cost distribution data which was loaded on Nov. 1. Any reports run using this data prior to the Nov. 1 date would have been accurate. Affected reports include:</p> <ul style="list-style-type: none"> ● B0149: Positions by Funding Source ● B0149-1: Summary Positions by Funding Source ● B0083: Position Eligibility Settings ● B0067: NCAS vs SAP Accounting Structures ● B0077: Position Attributes ● B0112: Positions Vacant/Filled Comparison by Count and PCT ● B0169: Vacancy History (Last 12 Months) ● B0104: Vacancy Report
11/05/2008	2:15pm	<p>BEST: Currently, the local number, 919-707-0707, for BEST Shared Services is not operational. The 866-622-3784 number may be used for anyone that needs to reach the service center.</p>
11/05/2008	2:45pm	<p>BEST Update: The local number for BEST Shared Services is now operational.</p>
11/21/2008	8:45am	<p>Change to the Abolish Position Action Process: The Abolish Position Action (109) has been removed from ZOMA069 dropdown menu. To abolish a position, please submit a ticket to BEST Shared Services. When abolishing a position you should first ensure the position is vacant and then submit a ticket to BEST with the position number and the effective date of the abolish action.</p>
11/24/2008	8:53am	<p>Payroll Requisitions for November Payroll: The monthly payroll run on Friday, November 21st did not finish completely for the FI/CO postings, meaning payroll requisitions were not completed. The remainder of the payroll requisitions will be sent today and post in tonight's run.</p>
11/24/2008	4:00pm	<p>Updated BEACON Security Change Request Form: An update has been made to the BEACON Security Change Request Form. Please use the updated form when submitting change requests.</p>
11/25/2008	8:25am	<p>BI: The BI daily load did not complete last night. The data in BI is current as of Nov. 23.</p>
11/26/2008	8:00am	<p>BI: The BI daily load did not complete last night. The data in BI is current as of Nov. 23.</p>

December 2008:

12/02/2008	8:00am	BI: The BI daily load did not complete last night. The data in BI is current as of Nov. 30.
12/03/2008	7:30am	BI: The BI daily load did not complete last night. The data in BI is current as of Nov. 30.
12/04/2008	7:50am	BI: The BI daily load did not complete last night. The data in BI is current as of Nov. 30.
12/04/2008	4:00pm	Nightly Portal Maintenance Window Extended by 30 Minutes Tonight: The portal maintenance window will be moved to 7:30pm tonight. The portal will be available again at 9pm.
12/05/2008	7:30am	No New Hire Transactions Should be Conducted Over the Weekend: Because the ORBIT Retirement system will be unavailable over the weekend, the BEACON system will not be able to process new hires. The New Hire and the Non-BEACON to BEACON transactions will be locked beginning at 8pm today through 7am on Monday.
12/10/2008	12:20pm	System Access: There was an earlier issue with receiving a message in SAP functions of no read authorization. Per the Security team, this issue has now been resolved.
12/12/2008	11:30am	Annual Rollover of Vacation Leave to Sick Leave: In preparation for the year-end process of rolling over balances for employees with more than 240 hours of vacation leave to sick leave, please ensure that all employee time, especially those with a balance of more than 240 vacation leave hours, is entered and approved in the system by Dec. 31, 2008.
12/12/2008	4:50pm	System Availability: The portal will be unavailable beginning at 8pm tonight, Friday 12/12, until Noon tomorrow, Saturday, 12/13.
12/16/2008	5:00pm	PO13: If you are having problems accessing PO13, choose Settings>Select Aspect/Beacon OM Aspect. This will remove infotypes not used. The issue with this change will be resolved by the end of the week at which time the Setting will be selected automatically when you log in.
12/19/2008	9:00am	Payroll Requisitions: The payroll requisitions for the 12/23/2008 payday did not post to CMCS today. OSC is aware of the issue and is currently working on a resolution. We will update this page once the issue has been resolved. Thank you for your patience.
12/19/2008	9:15am	Payroll Requisitions Update: The payroll requisitions for the 12/23/2008 payday will be posted on Monday, December 22nd. Please make sure there is someone available to submit the requisitions by 11:00AM. If agencies have not submitted their requisitions by 11:00AM on Monday, OSC will automatically submit them on your behalf.
12/29/2008	9:30am	BI: The BI data load failed this morning. The data is current as of 12/25.
12/31/2008	9:00am	Reminder: Year-End Vacation Rollover Set for Jan. 8: BEST Shared Services will be processing the year-end vacation rollover on the night of January 8, 2009. When time evaluation is run back to December 31, 2008, any hours more than 240 in the Vacation Leave Quota will be moved to the Sick Leave Quota. In order for the rollover calculation to be as accurate as possible, all time entries, quota corrections and quota payouts with 2008 effective dates, which affect the Vacation Quota balance, should be processed before January 8, 2008. Likewise, any entries or records effective for 2009 dates that affect the Vacation Quota balance should be postponed until after January 8, 2009, if at all possible.