



Office of the State Controller

OFFICIAL MEMORANDUM

To: Chief Financial Officers
Vice Chancellors
Business Managers

From: Dr. Linda Combs, State Controller

Date: June 1, 2016

Subject: FY2016 Internal Control Certification

North Carolina General Statute §143D-7 provides that “Each principal executive officer and each principal fiscal officer shall annually certify, in a manner prescribed by the State Controller, that the agency has in place a proper system of internal control.” Annual certifications must be supported by, and consistent with, the results of the agency’s annual evaluation of internal control.

To comply with G.S. §143D-7 requirements, we are requesting that you complete the attached “Letter of Certification” on your agency’s letterhead and return it to the Office of the State Controller by **August 1, 2016**.

The signed “Letter of Certification” may be sent to OSC Risk Mitigation Services, by email at osc.risk.mitigation@osc.nc.gov or via fax at (919) 875-3804 or via U. S. Mail to the following address:

Risk Mitigation Services
Office of the State Controller
1410 Mail Service Center
Raleigh, North Carolina 27699-1410

Thank you for your continued efforts to ensure accountability in government through the implementation of a strong and effective system of internal control. If you have any questions regarding the certification form or certification process, please direct them to Ben McLawhorn. Mr. McLawhorn may be reached by phone at (919) 707-0757 or by email – ben.mclawhorn@osc.nc.gov.