



State of North Carolina Office of the State Controller

Michael F. Easley, Governor

Robert L. Powell, State Controller

June 18, 2008

MEMORANDUM

TO: Agency Chief Fiscal Officers
University Vice Chancellors
Community College Business Managers

FROM: Robert L. Powell
State Controller

A handwritten signature in black ink that reads "Robert L. Powell".

SUBJECT: Form 8821 Tax Information Authorization

To better assist agencies and universities in complying with the requirements of the United States' Internal Revenue Code, I am requesting that for each federal identification number held by your agency/university/community college that you execute an IRS Form 8821, Tax Information Authorization.

The Internal Revenue Service restricts access to confidential taxpayer information and will only share this information if a power of attorney or tax information authorization is on file with that federal agency. Form 8821 will allow the OSC to receive notice of impending IRS audits of agencies/institutions, problems with 1099 (information returns), 1042 (NRA returns) and W-2 and 941 returns (employment tax returns).

Unless Congress repeals or delays the provisions of IRC 3402(t), the State and its instrumentalities will have to begin withholding 3% of all payments for goods and services beginning January 1, 2011 (with certain exceptions). This massive effort will require that vendor files maintained by agencies/universities be current with correct vendor information. Form 8821 will allow the IRS to share mismatch data information with the OSC so that we can ensure that vendor data is absolutely correct.

To properly execute Form 8821, please do the following:

1. Fill in part 1, Taxpayer Information, and
2. Complete part 7 by signing, title, and dating. The signing, title, and dating should be done by the agency head, university chancellor, community college president or someone legally authorized to bind the organization.
3. Please return this completed form to the Office of the State Controller, attention Randy Thomas by July 31, 2008.

Should you have questions concerning the above, please call Randy Thomas at (919)981-5488 or e-mail randy.thomas@ncosc.net. Thank you for your prompt attention to this matter.

Attachment:

MAILING ADDRESS
1410 Mail Service Center
Raleigh, NC 27699-1410

Telephone: (919) 981-5454
Fax Number: (919) 981-5567
State Courier: 56-50-10
Website: www.ncosc.net

LOCATION
3512 Bush Street
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