

Training & Practice Region Usage

The Office of the State Controller is responsible for the North Carolina Accounting System. OSC provides instructor led training classes on the various modules of the system. As a part of the training process, there are two regions set up to mirror the production regions. These regions are the Training Region and the Practice Region.

The **Training Region** is set up to use during the hands-on, instructor led classes. Special arrangements can be made with an agency to conduct internal training sessions for the individual agency using the Training Region. The Training Region is available on **Monday – Friday from 8 am – 9 pm** and is **refreshed every night**.

The **Practice Region** is set up for use as a location for agency internal training and to use for practicing what is learned in class. The Practice Region is available on **Monday from 6 am until Wednesday at 6 am and from Wednesday at 6 pm until noon on Saturday** of each week and is **refreshed on Sunday**. The region is *unavailable on Wednesdays from 7 am until 6 pm for updates unless requested*. Each agency has a range of operator IDs to use for accessing the Practice Region. The agency security administrator is the manager of the operator IDs. The OSC maintains the master list of agency operator ID ranges and can reset passwords for the agency.

Agencies **MUST NEVER** use the production regions for training or practice purposes. Using a production region for practice or test will cause your agency to have inaccurate data and lead to incorrect agency and statewide processes/reporting.

If your agency has any questions concerning the use of the Training or Practice Region, please contact the OSC Support Services Help Desk at (919) 707-0795.