

NCAS INFORMATION EXPERT SECURITY REQUEST FORM

OSC FORM SEC04

OPERATOR NAME: _____	OPERATOR ID #:
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- IF REQUESTING AN OPERATOR ID FOR APPLICATION AND I.E. ACCESS, **COMPLETE OSC SEC01 AND OSC SEC04 FORMS.**
- IF REQUESTING AN OPERATOR ID FOR I.E. ACCESS **ONLY, COMPLETE OSC SEC04 FORM.**
- IF REQUESTING A **CHANGE** TO I.E. ACCESS OR IF **DELETING** I.E. ACCESS, **COMPLETE OSC SEC04 FORM.**

COMPLETE THIS SECTION WHEN REQUESTING AN OPERATOR ID FOR I.E. ACCESS ONLY OR WHEN CHANGING OR DELETING I.E. ACCESS:

TYPE OF REQUEST: <input type="checkbox"/>	A = ADD I.E. ACCESS	C = CHANGE I.E. ACCESS	D = DELETE I.E. ACCESS
AGENCY: _____ AGENCY #: _____ REGION: _____		ORG: _____	
		RACF ID: _____ RACF GROUP: _____	
OPERATOR'S JOB TITLE AND DESCRIPTION: _____ _____			

COMPLETE THIS SECTION WHEN REQUESTING OR CHANGING I.E. ACCESS:

The operator will:	
<input type="checkbox"/>	Provide technical support to your agency through I.E.
<input type="checkbox"/>	Only run I.E. reports found in Public Libraries.
<input type="checkbox"/>	Create new I.E. reports and run I.E. reports found in Public Libraries.
Preferred Default IE Library:	
<input type="checkbox"/>	Financial (Finan)
<input type="checkbox"/>	Miscellaneous (Misc)
<input type="checkbox"/>	Management (Mtmgt)
<input type="checkbox"/>	User
Preferred Technical Library	
<input type="checkbox"/>	DP
<input type="checkbox"/>	Production
The operator above has been given a copy of the OSC personal information disclaimer statement and agrees to comply.	
REQUESTED BY: _____	____/____/____ (Date)
<i>(Agency Security Administrator's Signature)</i>	



OPERATOR ID #: 	INITIAL PASSWORD: _____
I.E. GROUP: _____	I.E. DEFAULT LIBRARY: _____
I.E. SECURITY COMPLETED BY: _____	
<i>(I.E. Security Administrator's Signature)</i>	
____/____/____ (Date)	