

Certification of Security Access Form

PREPARE ON AGENCY LETTERHEAD

(Date)

In accordance with State Security Standard 020101, Managing Access Control Standards, issued by the State Chief Information Officer (SCIO) under the authority of G. S. § 147-33.110, we hereby certify that:

We have conducted a review of the user access rights for the following OSC enterprise application systems:

OSC Application System	Check All That Apply
BEACON HR/Payroll	
Cash Management and Control System (CMCS)	
North Carolina Accounting System (NCAS)	
NCAS Laser Check	
EAGLE	

Our review of user access rights for Office of the State Controller's (OSC) enterprise application systems is conducted on a semi-annual basis. In addition, each quarter we review the access rights for privileged accounts.

We shall maintain documentation that supports these reviews for three fiscal years from the end of the fiscal year for which the documentation was prepared if no litigation, claim, audit, or other official action involving the records has been initiated. If official action has been initiated, we will maintain the documentation until after completion of action and resolution of issues involved. Upon request, all documentation will be made available to representatives of OSCand/or the Office of the State Auditor.

Chief Financial Officer, Vice Chancellor, Business Manager:

Name: _____

Title: _____

Signature: _____ **Date:** _____

Internal Control Officer:

Name: _____

Signature: _____ **Date:** _____