

Inter/Intra Governmental Transactions Process

OSC has finalized the implementation of the new procedures for making intergovernmental payments as described in Memorandum No. FSD 040008 as well as the SIG notice and E-mails dated 02/19/2004. [Click here to view the information.](#) All invoices entered to these agencies will be made following the new procedures. Invoices that are already in the system will be paid by check, as they have been in the past. Please review these procedures to insure everyone knows how to handle intergovernmental payments using the new method. We anticipate more agencies receiving their payments with the new process in the near future.

New Vendors as of 9/14/04:

Information Technology Services

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|------------------------|------------------------------------|------------------------|
| 562032825 03 | INFORMATION TECHNOLOGY SVCS | ITSFISCALSERVIC |
| 562032825 04 | INFORMATION TECHNOLOGY SVCS | ITSCOMPUTERSYST |
| 562032825 05 | INFORMATION TECHNOLOGY SVCS | ITSTELECOMMUNIC |
| ** 562032825 01 | INFORMATION TECHNOLOGY SVCS | ITSEPROCUREMENT |

**** PLEASE NOTE: E-PROCUREMENT TRANSACTIONS FEES ONLY. MUST BE PAID BY CHECK**

Vendor Listing as of 8/20/04:

Administrative Office of the Courts

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|-------------------------------|-------------------|
| 560847358 03 | ADMNSTRV OFFICE OF THE COURTS | AOC |
| 566022474 02 | NC SUPREME COURT PRINT SHOP | NCSUPREMECOURTP |
| Vendor Number/Group | Vendor Name | Vendor Short Name |

NC General Assembly

| | | |
|--------------|---------------------|----|
| 566003239 01 | NC GENERAL ASSEMBLY | GA |
| 566003239 02 | NC GENERAL ASSEMBLY | GA |

NC Department of Revenue

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|---------------------------------|-------------------|
| *561611838 A | NC DEPARTMENT OF REVENUE | DOR |
| 561611838 08 | NC DEPARTMENT OF REVENUE | DOR |

*** PLEASE NOTE: TAX PAYMENTS (561611838 A) WILL CONTINUE TO BE PAID BY CHECK UNTIL FURTHER NOTICE***

Office of the Governor

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|-------------------------------|-------------------|
| 561310675 04 | OFFICE OF STATE BUDGET & MGMT | GOVOSBM |
| 561310675 05 | OFFICE OF THE GOVERNOR | GOV |
| 561310675 06 | GOVERNORS OFFICE OF CITIZEN | GOVCITIZEN |
| 561310675 07 | OFFICE OF STATE BUDGET & MGMT | GOVOSBM |
| 561310675 08 | NC COMMISSION ON VOLUNTEERISM | NCCOMMISSIONONV |
| 561310675 09 | OFFICE OF THE GOVERNOR | GOV |
| 561310675 10 | NC AFRICAN-AMERICAN MALE SUMM | GOVNCAFRICANAME |

NC Community College System

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|-----------------------------|-------------------|
| 561288079 05 | NC COMMUNITY COLLEGE SYSTEM | DCC |

Department of Health and Human Services

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|-----------------------|---------------------------------------|--------------------|
| 237404976 01 | DHHS BROUGHTON HOSPITAL | DHHSBROUGHTONHO |
| 561232012 05 | DHHS BLIND-DEAF & HH | DHHSDBDHH |
| 561250855 01 | DHHS DIV OF MEDICAL ASSISTANCE | DHHSDMA |
| 561355838 04 | DHHS CENTRAL REGIONAL HOSPITAL | DHHSCENTRALREGI |
| **561376506 C | DHHS-DSS NC CHILD SUPPORT ENF | DHHS DSS |
| 561376506 18 | DHHS DIV OF SOCIAL SERVICES | DHHS DSS |
| 561443653 01 | DHHS DISABILITY DETERMINATION | DHHS DISABILITY |
| 561443653 02 | DHHS DISABILITY DETERMINATION | DHHS DISABILITY |
| 561445465 03 | DHHS DIV OF VOC REHABILITATION | DHHS DVR |
| 561446800 03 | WESTERN CAROLINA CENTER | DHHS WCC |
| 561446800 04 | DHHS WESTERN REGIONAL | DHHS WESTERNREGI |
| 561541747 03 | DHHS DIV OF MENTAL HEALTH | DHHS DMH |
| 561541747 04 | WHITAKER SCHOOL | DHHS WHITAKERSCH |
| 561551168 01 | OBERRY CENTER | DHHS OBERRY |
| 561551357 01 | WALTER B JONES ADATC | DHHS WALTERBJONE |
| 561552193 02 | MURDOCH CENTER | DHHS MURDOCH |
| 561552862 02 | DHHS JULIAN F KEITH ADATC | DHHS JULIANFKEIT |
| 561552863 01 | NC SPECIAL CARE CENTER | DHHS SPECIALCARE |
| 561556940 03 | DHHS BLACK MOUNTAIN CENTER | DHHS BLACKMOUNTA |
| 561614102 04 | DHHS OES WESTERN SCHOOL | DHHS OESWESTERNS |
| 561614102 05 | DHHS OES EASTERN SCHOOL | DHHS OESEASTERNS |
| 561614102 06 | DHHS OFF OF EDUCATION SERVICES | DHHS EDUCATIONSE |
| 561618223 02 | DHHS FACILITY SERVICES | DHHS FACILITYSER |
| 561618223 03 | DHHS FACILITY SERVICES | DHHS FACILITYSER |
| 561636462 06 | DHHS CENTRAL ADMINISTRATION | DHHS CENTRALADM |
| 561669820 03 | DHHS AGING | DHHS AGING |
| 561669820 04 | DHHS AGING | DHHS AGING |
| 561828230 02 | DHHS CHILD DEVELOPMENT | DHHS CHILDDEVELO |
| 561828230 03 | DHHS CHILD DEVELOPMENT | DHHS CHILDDEVELO |
| 562033116 09 | DHHS DIV OF PUBLIC HEALTH | DHHS PUBLICHEALT |
| 562096689 01 | TOWN OF BUTNER DHHS | DHHS BUTNER |
| 566000763 02 | DHHS DOROTHEA DIX HOSPITAL | DHHS DIX |
| * 566000763 03 | DHHS DOROTHEA DIX HOSPITAL-CBO | DHHS DIXCBO |
| 566000969 01 | CHERRY HOSPITAL | DHHS CHERRY |
| 561556082 01 | CASWELL CENTER | DHHS CASWELL |
| 561356229 02 | EASTERN REGION VOCATIONAL | EASTERNREGIONVO |

**** PLEASE NOTE: CHILD SUPPORT PAYMENTS (561376506 C) SHOULD CONTINUE TO BE PAID BY CHECK ****

*** DOC USE ONLY VENDOR**

Office of the State Auditor

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|--------------------------------|-------------------|
| 561350827 01 | NC OFFICE OF THE STATE AUDITOR | OSA |

Comprehensive Major Medical

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|-----------------------------|-------------------|
| ***561444963 A | STATE OF NC COMPREHENSIVE | MEDICAL |
| 561444963 02 | COMPREHENSIVE MAJOR MEDICAL | MEDICAL |

***Premium Payments for medical will need to be paid with a check, please use vendor 561444963 A ***

Department of Justice

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|------------------------------|-------------------|
| 561161525 08 | NC STATE BUREAU OF INVSTG TN | DOJSBI |
| 561161525 09 | NC JUSTICE ACADEMY ADMIN | DOJACADEMY |
| 561161525 10 | NC DEPARTMENT OF JUSTICE | DOJAG |
| 561161525 11 | NC JUSTICE ACADEMY BOOKSTORE | DOJACADEMYBOOK |

NC School of Science and Math

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|-------------------------------|-------------------|
| 561425643 01 | NC SCHOOL OF SCIENCE AND MATH | SCIMATH |

Department of Agriculture

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|----------------------------|-------------------|
| 566000732 16 | DACS STANDARDS | AGRSTANDARDS |
| 566000732 17 | DACS BUDGET & FINANCE | AGRBUDGETFINANC |
| 566000732 18 | DACS MARKETS | AGRMARKETS |
| 566000732 19 | DACS STATE FAIR | AGRSTATEFAIR |
| 566000732 20 | DACS AGRONOMIC | AGRAGRONOMIC |
| 566000732 21 | DACS STRUCTURAL PEST | AGRSTRUCTURALPE |
| 566000732 22 | DACS AG FINANCE | AGRAGFINANCE |
| 566000732 23 | DACS RALEIGH FARMERS MKT | AGRRALEIGHFARME |
| 566000732 24 | DACS WNC AG MTN ST FAIR | AGRMTNSTATEFAIR |
| 566000732 25 | DACS FOOD DISTRIBUTION | AGRFOODDISTRIBU |
| 566000732 26 | DACS PUBLIC AFFAIRS | AGRPUBLICAFFAIR |
| 566000732 27 | DACS VETERINARY | AGRVETERINARY |
| 566000732 28 | DACS ROLLINS ANIMAL LAB | AGRROLLINSLAB |
| 566000732 29 | DACS FOOD & DRUG | AGRFOODDRUG |
| 566000732 30 | DACS AG STATISTIC | AGRSTATISTIC |
| 566000732 31 | DACS MEAT & POULTRY | AGRMEATPOULTRY |
| 566000732 32 | DACS EMERGENCY PROGRAM | AGREMERGENCYPRO |
| 566000732 33 | DACS PESTICIDE SECTION | AGRPESTICIDE |
| 566000732 34 | DACS TOBACCO TRUST | AGRTOBACCOTRUST |
| 566000732 35 | DACS PLANT IND & PLANT PRO | AGRPLANT |

Department of Commerce

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|---------------------|-------------------|
| 561611847 07 | NC DEPT OF COMMERCE | COMFISCAL |

Department of Insurance

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|----------------------|-------------------|
| 561401519 06 | NC DEPT OF INSURANCE | DOI |

Department of Labor

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|------------------|-------------------|
| 561611252 07 | NC DEPT OF LABOR | DOL |

Department of Public Instruction

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|-------------------------------|-------------------|
| 561492826 12 | NC DEPT OF PUBLIC INSTRUCTION | DPI |

Office of Administrative Hearing

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|--------------------------------|-------------------|
| 561527030 01 | OFC OF ADMINISTRATIVE HEARINGS | OAH |

NC Secretary of State

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|-----------------------|-------------------|
| 561611340 03 | NC SECRETARY OF STATE | SOS |

Department of State Treasurer

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|-------------------------------|-------------------|
| 561545517 02 | NC DEPT OF STATE TREASURER | DST |
| ****561545517 C | DST DIV OF RETIREMENT SYSTEMS | DST |
| ****561545517 D | NC DEPT OF STATE TREASURER | DSTESCHEAT |

**** PLEASE NOTE: RETIREMENT (561545517 C) AND ESCHEATS WILL CONTINUE TO BE PAID BY CHECK UNTIL FURTHER NOTICE****

Wildlife Resources

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|--------------------------------|-------------------|
| 736502734 06 | NC WILDLIFE EXECUTIVE DIRECTOR | WILDLIFEEXECUTI |
| 736502734 07 | NC WILDLIFE PURCHASING | WILDLIFEPURCHAS |
| 736502734 08 | NC WILDLIFE MEDICAL INSURANCE | WILDLIFEMEDICAL |
| 736502734 10 | NC WILDLIFE FINANCE | WILDLIFEFINANCE |
| 736502734 11 | NC WILDLIFE PERSONNEL | WILDLIFEPERSONN |

| | | | |
|-----------|----|------------------------------|-----------------|
| 736502734 | 12 | NC WILDLIFE WAREHOUSE | WILDLIFEWAREHOU |
| 736502734 | 13 | NC WILDLIFE MIS | WILDLIFEMIS |
| 736502734 | 14 | NC WILDLIFE HELP DESK | WILDLIFEHELPDES |
| 736502734 | 15 | NC WILDLIFE TRANSACTION MGMT | WILDLIFETRANSAC |
| 736502734 | 16 | NC WILDLIFE DIRECT SALES | WILDLIFEDIRECTS |
| 736502734 | 17 | NC WILDLIFE DATA PROCESSING | WILDLIFEDATAPRO |
| 736502734 | 18 | NC WILDLIFE ENFORCEMENT | WILDLIFEENFORCE |
| 736502734 | 19 | NC WILDLIFE ENGINEERING SVCS | WILDLIFEENGINEE |
| 736502734 | 20 | NC WILDLIFE INLAND FISH | WILDLIFEINLANDF |
| 736502734 | 21 | NC WILDLIFE MANAGEMENT | WILDLIFEMANAGEM |
| 736502734 | 22 | NC WILDLIFE EDUCATION | WILDLIFEEDUCATI |

Dept of Cultural Resources

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|-------------------------------|-------------------|
| 566062189 10 | NC DEPT OF CULTURAL RESOURCES | DCR |

Dept of Environment & Natural Resources

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|-------------------------------|-------------------|
| 566000372 40 | DEPT OF ENVIRONMENT & NATURAL | DENR |

Office of the State Controller

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|-----------------------------------|-------------------|
| 561611588 01 | OSC-CENTRAL PAYROLL (CMCS 4163) | OSCCENTRALPAYRO |
| 561611588 02 | OSC-FICA SAVINGS (CMCS 4162) | OSCFICASAVINGS |
| 561611588 03 | OSC-BUSINESS SERVICES (CMCS 4161) | OSCBUSINESSSERVI |
| 561611588 04 | OSC-WORKERS COMP (CMCS 4171) | OSCWORKERSCOMP |
| 561611588 05 | OSC-WORKERS COMP TPA FEES | OSCWORKERSCOMP |
| 561611588 06 | OSC-NC FLEX (CMCS 4170) | OSCNCFLEX |
| 561611588 07 | OSC-CENTRAL ACCTS (CMCS 4174) | OSCCENTRALACCTS |
| 561611588 08 | OSC-GEN FUND REV (CMCS 9900) | OSCGENFUNDREV |
| 561611588 10 | OSC-WORKERS COMP (CMCS 4173) | OSCWORKERSCOMP |
| 561611588 12 | OSC SPEC FUNDS (CMCS 4162) | OSCSPECFUNDS |

Dept of Public Safety

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|------------------------------|-------------------|
| 300712287 12 | NC DPS ENTERPRISE OPERATIONS | DPSENTERPRISE |
| 300712287 13 | NC DPS GENERAL OPERATIONS | DPSGENERAL |

Dept of Administration

| Vendor Number/Group | Vendor Name | Vendor Short Name |
|---------------------|------------------------------|-------------------|
| 561130957 07 | DOA-MAIL SERVICE CENTER | DOAMAILSERVICEC |
| 561130957 08 | DOA-FACILITY MANAGEMENT | DOAFACILITYMANA |
| 561130957 09 | DOA-FISCAL MANAGEMENT | DOAFISCALMANAGE |
| 561130957 10 | DOA-FEDERAL SURPLUS PROPERTY | DOAFEDERALSURPL |
| 561130957 11 | DOA-COURIER SERVICES | DOACOURIERSERVI |
| 561130957 13 | DOA-MOTOR FLEET MANAGEMENT | DOAMOTORFLEETMA |
| 561130957 15 | DOA-STATE SURPLUS PROPERTY | DOASTATESURPLUS |
| 561130957 16 | DOA-STATE PARKING SYSTEM | DOASTATEPARKING |

| | | |
|--------------|-------------------------|------------------------|
| 561130957 12 | OSP-TEMPORARY SOLUTIONS | OSPTEMPORARYSOL |
| 561130957 14 | OSP-TRAINING CENTER | OSPTRAININGCENT |

**** Please note that the last two vendors for DOA are for State Personnel. Also, if the vendor is not listed use vendor 561130957 09 for all other DOA invoices.**

The correct vendor number must be chosen for each invoice so that the correct budget code and agency are paid. There have been several incorrect payments made with Dept of Correction vendor numbers. Contact the agency, or the OSC Support Services Center at (919) 875-4357, if you have a question on the correct vendor to use.

For any assistance or questions that you may have on this procedure, please contact the OSC Support Services Center at (919) 875-4357.