

CAPITAL IMPROVEMENT FUNDS MONTH END RECONCILIATION

The files linked to from this page are in Adobe Acrobat (.pdf) format. If you do not have this software, please [download the free Acrobat reader](#).

Month _____

Report	Column Heading	Row Heading	Budget Code
1 These Must =			
BD725	TOTAL BUDGET	<i>Excess of Expenditures over Revenues</i>	
AK 04	CURRENT BALANCES	<i>Adjusted Appropriation Balance</i>	\$

2 These Must =			
BD725	UNALLOTTED	<i>Excess of Expenditures over Revenues</i>	
AK 04	CURRENT BALANCES	<i>Unallotted Appropriation Balance</i>	
* GL Screen 016	ENDING BALANCE	<i>Period Closing</i>	
Unall. Cash 111280			\$

3 These Must =			
BD725	ALLOTMENT BALANCE	<i>Excess of Expenditures over Revenues</i>	
AK 04	CURRENT BALANCES	<i>Allotment Balance</i>	
** AK06	BALANCE	<i>As of last entry for month closing</i>	
*** BD800DET	BALANCE	<i>Ending Cash Balance</i>	
GL Screen 016	ENDING BALANCE	<i>Period Closing</i>	
Cash 111270			
Center			\$

4 These Must =			
BD802 FORM	THIS MONTH	<i>Total Disbursements Per Voucher Register</i>	
BD800DET	DEPOSITS/TRANS ADJ	<i>Period Balance</i>	\$
BD805 FORM	THIS MONTH	<i>Total Deposits to State Treasurer</i>	
BD800DET	DISBURSEMENTS/ TR ADJ	<i>Period Balance</i>	\$

5a These Must =			
AK04	CURRENT BALANCES	<i>Project To Date Expenditures</i>	
BD725	PROJECT TO DATE	<i>Expense Total PLUS</i>	
BD802 FORM	PROJECT TO DATE	<i>Refund of Expenditures</i>	\$
5b			
AK04	CURRENT BALANCES	<i>Project To Date Receipts</i>	
BD725	PROJECT TO DATE	<i>Revenue Total PLUS</i>	
BD805 FORM	PROJECT TO DATE	<i>Refund of Receipts</i>	\$

6a These Must =			
BD800SUM	YTD RECEIPTS	<i>Budget Code Number</i>	
AK 04	CURRENT BALANCES	<i>Year To Date Receipts</i>	\$
6b			
BD800SUM	YTD DISBURSEMENTS	<i>Budget Code Number</i>	
AK 04	CURRENT BALANCES	<i>Year To Date Expenditures</i>	\$

7a These Must =			
BD800DET	DEPOSITS/TRANS ADJ	<i>Period Balance</i>	
BD800SUM	CURRENT RECEIPTS	<i>Budget Code Number</i>	\$
7b			
BD800DET	DISBURSEMENTS/ TR ADJ	<i>Period Balance</i>	
BD800SUM	CURRENT DISBURSEMENTS	<i>Budget Code Number</i>	\$

Note: Be sure to forward your BD802 and BD805 to Cash Management

- * You will not be able to use summary center 999999999999 in cases where there are multiple companies within a budget code or multiple budget codes within a company.
- ** Entries in Cash Management (AK06) are listed by date entered, not effective date. In order to get the correct month-end balance for the month you are closing, be sure and include any closing-month entries made in the current month (or subtract current month entries from ending balance).
- *** If no activity, the BD800 DET will not print.