

OSC FORM - EPR 1A

As noted by Executive Order No. 3 issued by Governor Mike Easley on February 8, 2001 Section 8. Paragraph 1 -- The Office of the State Controller, as advised by the State Budget Officer, is directed to receive the employer portion of the retirement contributions for all state funded retirement systems and to escrow such funds in a special reserve as established by OSBPM.

The Executive Order also states that the money is to be returned to each retirement system, respectively, if the funds are not required to balance the budget. In order to perform this task more efficiently, The Office of the State Controller is requiring that each Agency/University/College/LEA/Component Unit fill out, completely, the form below.

**Please fill out completely. If questions arise please do not hesitate to call Denise Driver at (919) 981-5496 or e-mail ddriver@mail.osc.state.nc.us
Complete the form monthly for all payroll processed beginning with payrolls paid after January 31, 2001.
Thank you, in advance, for your cooperation.

Reporting Unit	Unit Code Number	
For the Month of		Year

EMPLOYER CONTRIBUTIONS	AMOUNT
FEDERAL	
LOCAL	
HIGHWAY	
SPECIAL REVENUE	
GENERAL FUND	
INSTITUTION (specify)	
OTHER (specify)	
**TOTAL	

****Total should match line 6 of Department of State Treasurer's form 111S--
Teachers' and State Employees' Retirement System Monthly Report of Subject
Wages**

Submit no later than the **fifth State government working day of the month** succeeding the month for which the contributions are required.