



# State of North Carolina Office of the State Controller

Michael F. Easley, Governor

Robert L. Powell, State Controller

February 5, 2004

## MEMORANDUM NO. SAD 04-19

**TO:** Chief Fiscal Officers  
Vice Chancellors  
Business Managers

**FROM:** John Barfield  
Assistant State Controller

**SUBJECT:** Aging Accounts Receivable — Intra/Intergovernmental  
Fiscal Year 2003-2004

The Office of the State Controller (OSC) requests that you complete the attached *Aging Accounts Receivable Report*. This memorandum and the attached document may be accessed on the OSC web site at the following address: [http://www.osc.state.nc.us/sigdocs/sig\\_docs/sigCurrent\\_Memos.html](http://www.osc.state.nc.us/sigdocs/sig_docs/sigCurrent_Memos.html). The worksheet is available for download in Microsoft Excel (for electronic transmission) using the link provided. Please do not make any format changes to the worksheet document.

Please include only intra/intergovernmental receivables on the attached worksheet, excluding all monies due from Federal government agencies. Intragovernmental receivables would include all monies due from other agencies, boards, universities, community colleges or component units. Intergovernmental receivables would include all monies due from local governments and local education authorities.

We appreciate your cooperation in the completion of this request and look forward to your feedback. Please furnish the completed worksheet(s) to the Central Compliance Section of the Office of the State Controller by **Thursday, March 4, 2004**. The worksheet can be electronically submitted to Cindy Salgado at [csalgado@mail.osc.state.nc.us](mailto:csalgado@mail.osc.state.nc.us). For further assistance, please call Cindy Salgado at 919-981-5484.

Attachments

MAILING ADDRESS  
1410 Mail Service Center  
Raleigh, NC 27699-1410

Telephone: (919) 981-5454  
Fax Number: (919) 981-5567  
State Courier: 56-50-10  
Website: [www.osc.state.nc.us](http://www.osc.state.nc.us)

LOCATION  
3512 Bush Street  
Raleigh, NC

**Aging Accounts Receivable Report**  
**Inter/Intragovernmental**

Agency No. \_\_\_\_\_  
Agency Name \_\_\_\_\_

Preparer/Phone \_\_\_\_\_  
Email to OSC [csalgado@mail.osc.state.nc.us](mailto:csalgado@mail.osc.state.nc.us)

<u>Agency Name</u>	<u>Contact Person</u>	<u>Phone #</u>	<u>Invoice #</u>	<u>Invoice Date</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>Over 90 Days</u>
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