



State of North Carolina Office of the State Controller

Michael F. Easley, Governor

Robert L. Powell, State Controller

September 9, 2004

MEMORANDUM NO. OSC-ADMIN-0004

TO: Chief Fiscal Officers
Vice Chancellors
Business Managers
Human Resources Directors

FROM: Robert L. Powell, State Controller

SUBJECT: Paying and Compensating Foreign Nationals in State Government Seminar –
October 12, 2004

The Office of the State Controller will sponsor a ***Paying and Compensating Foreign Nationals in State Government Seminar*** on October 12, 2004 at the McKimmon Center in Raleigh. There is no registration fee for this course. All course materials and break service will be provided; however, lunch will be on your own. Due to classroom size, this course will be limited to 200 participants, so we encourage early registration.

This program is intended to provide state employees with a basic understanding of how nonresident alien tax issues apply to their Agency, University or Community College. At the conclusion of the program, attendees will be able to identify when the nonresident alien taxation rules apply to specific payment situations; identify appropriate sources for obtaining additional guidance; and understand their reporting and documentation obligations. The program is *not* intended to train participants to provide tax advice to nonresident aliens.

It is very important that at least one representative from each state entity be present for this training.

Enclosed you will find a course description, a detailed agenda, and a registration form. Please complete and return the registration form to the Office of the State Controller (Attn.: Ben McLawhorn) no later than September 21, 2004. Your registration will be confirmed by email on or before September 30, 2004. This course announcement and registration form are also posted on the OSC's web site and can be accessed by clicking on the following link: http://www.osc.state.nc.us/sigdocs/sig_docs/sigWhats_New.html.

If you have any general administrative or registration questions, please contact Ben McLawhorn at (919) 981-5409. We look forward to your participation.

Attachments

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