



ERP Reports

Personnel Administration

S_PH9_46000224 - Education and Training	This report creates a list describing the education and training of your employees.
S_PH9_46000221 - Birthday List	You use this report to create an overview of employee's birthdays.
S_PH9_46000222 - Family Members	This report creates a list of employees who have information about their family members stored in the system.
S_AHR_61016360 - HR Master Data Sheet	This report creates an HR master data sheet for one or more employees.
S_AHR_61016362 - Flexible Employee Data	This report displays employee data in a flexible manner. In other words, the report only displays data on employees who meet your own selection criteria.
S_AHR_61015557 - Salary according to seniority	This report calculates the employee's average annual salary divided up according to cost centers or organizational units and employee seniority.
S_PH0_48000450 - Date Monitoring	This report enables you to create a list of tasks that an employee has during a selected period.

Organizational Management

S_AHR_61016491 - Existing Organizational Units	This report provides an overview of all existing organizational units.
S_AHR_61016494 - Organizational Structure with Positions	This report generates an organizational plan that displays the positions assigned to each organizational unit. The plan reports on the hierarchical structure of organizational units AND their positions.
S_AHR_61016495 - Organizational Structure with Persons	This report displays the persons who belong to each organizational unit.
S_AHR_61016497 - Existing Jobs	This report provides an overview of all Jobs. Those jobs that have an end date other than 12/31/1999 have been abolished (delimited).
S_AHR_61016498 - Job Index	This report shows Job, Position and Holder
S_AHR_61016499 - Job Description	This report shows Job Descriptions (if in system)

S_AHR_61016502 - Existing Positions	This report provides an overview of all positions. Those positions that have an end date other than 12/31/1999 have been abolished (delimited).
S_AHR_61016503 - Staff Assignments	This report enables you to display the staff assignments (positions and persons) for one or more organizational units.
S_AHR_61016504 - Position Description	This report shows the upward O-O relationships of a position, its reports to position, the describing job, requirements, succession planning, and vacancy status.
S_AHR_61016507 - Authorities and Resources	This report lists positions with the resources and authorities (Exempt, Policy Making, etc.) entered for them.
S_AHR_61016509 - Vacant Positions	This report gives you a current list of vacant positions. The BI vacancy reports will be a day behind.
S_AHR_61016528 - Structure Display	This report displays a section of the organizational plan according to the initial object and evaluation path entered.

Time Management

PT_BAL00 - Cumulated Time Evaluation Results: Time Balances/Wage Types	This report creates a list of the day balances, cumulated balances (period balances), or the time wage types determined by time evaluation.
PT66 - Display Time Evaluation Results	This report shows Time Eval Results for a single or multiple Time Evaluation Periods (months).
CATC - Time Leveling	This report shows an employee's scheduled vs. actual attendance/absence hours.
CATS_DA - Display Working Times	This report shows CAT2 entries for an employee or group of employees. The report also shows the record's status.
PT_ERL00 - Time Evaluation Messages Display	This report creates a list of messages that were generated during time evaluation.

ZPT2013 - IT2013 Quota Correction Records	This report provides a list of IT2013 quota correction records. It provides a more convenient way to view the records than using the transaction codes PA61 or PA20.
ZNCTIME - Time Statement Print	This report will provide a time statement summary view of the time evaluation results for an employee(s) for a specific calendar month.

Payroll

PC_PAYRESULT - Display payroll results	This report enables you to display the contents of cluster. NOTE: Transaction code S_AHR_61018754 takes you to the same screen and report program as PC_PAYRESULT.
PC00_M10_CLJN - Payroll journal	This report generates the payroll journal using existing payroll results as a base. The payroll results are displayed using the in-period view; in other words, retroactive accounting runs are printed together with the payroll run during which the retroactive run took place. NOTE: Transaction code S_ALR_87014259 takes you to the same screen and report program as PC00_M10_CLJN.
PC00_M10_REC - Payroll Reconciliation Report	Payroll recon report is used to view and balance payroll.
ZPYR001 – Mass Print of Remuneration Statements	It is used to print Rem statements (pay statements) for everyone within an agency and/or org unit.
PC00_M99_CWTR - Wage type reporter	You use the wage type reporter to evaluate wage types that are contained in the payroll results. Data from the Results Table (RT) and the Work Center Basic Pay table (WPBP) is used in the evaluation. NOTE: Transaction code S_PH9_46000172 takes you to the same screen and report program as PC00_M99_CWTR.

Financials

ZFIR018 – Payroll Postings to FI/CO	This report shows the payroll expenditures that are interfaced to NCAS and CMCS. It is used to verify posting information for the mainframe systems.
PC00_MNA_CC_ADM - Cost Center Report - Administrator	This report shows the payroll expenditures by cost center. The report does not include fund information. The ZFIR018 is the preferred report for verifying CMCS and NCAS postings.
ZPAR012 – Annual Salary And Budget Salary Comparison Report	This report compares the employee’s salary to the position budgeted salary and displays the differences. Both salaries should be the same. The Fund Approver should use this report and the BI Report B0149 to keep the salaries balanced.

Benefits

HRBEN0072 – Participation	This report shows the employees who are participating in specified benefit plans on a given date or during a certain period of time.
HRBEN006 - Participation Overview	This function allows you to display information about the benefit enrollments for individual employees. It can be used to provide a general overview when a Benefit Administrator receives inquiries from employees regarding their current enrollment information.
HRBEN0015 - Benefit Confirmation Statement	You use this report to view or print the benefit plans the employee is participating in for the dates selected.
HRBEN0071 - Eligible Employees	This report shows the employees who are eligible for specified benefit plans on a given date.
HRBEN0073 - Health Plan Costs	This report shows the employee and employer costs for specified health plans on a given date.
ZBNS008 - Leave of Absence Letter	This letter is generated for employee's on leave of absence (LOA) outlining their continuation options and costs for benefit plans after payroll deduction has ended.

ZBNS012 - Health Plan: Not Yet Enrolled Letter	This letter is generated to send as a reminder to employees who have not yet enrolled in the state sponsored health plan. The letter is generated 7 days prior to the end of the employee's initial eligibility event, such as a New Hire.
ZBNS013 - Benefit Termination Letter	This letter outlines the benefit plans the employee was enrolled in, notes the date coverage ends and contains information on how (if allowed) to continue the plan after employment ends or losing eligibility.